



# **SHRI RAM COLLEGE MUZAFFARNAGAR**

Affiliated to Maa Shakumbhari University, Sharanpur

**Accredited by NAAC with A++ Grade**

## **ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) REPORT 2022-23**

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 27.10.2022

To,

Dr. Mohd. Arif

Govt. (PG) College

Deoband, (Saharanpur)

Dear Sir,

As you aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Convener of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.


You are requested to kindly conduct an External Academic Administrative Audit for the session 2022-2023 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Prerna Mittal)  
Principal

  
(Dr. Prerna Mittal)  
Principal

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# SHRI RAM COLLEGE

## MUZAFFARNAGAR, (UP)

Date: 27.10.2022

To,

Ms. Sonali Jain

Genpact

Gurugram

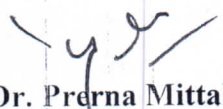
Dear Madam,

As you aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

You are requested to kindly conduct an External Academic Administrative Audit for the session 2022-23 at the earliest as per your convenience.

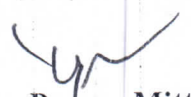
We will be highly obliged to you.

Thanking You

  
(Dr. Prerna Mittal)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Prerna Mittal)  
Principal

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# SHRI RAM COLLEGE

## MUZAFFARNAGAR, (UP)

Date: 27.10.2022

To,

**Dr. Ravindra Pratap**

**Principal**

**CHS College, Khurja**

**Muzaffarnagar**

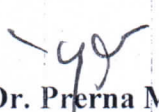
Dear Sir,

As you are aware that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Member of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

You are requested to kindly conduct an External Academic Administrative Audit for the session 2022-2023 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

  
(Dr. Prerna Mittal)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Prerna Mittal)  
Principal

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College  
Muzaffarnagar





# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

Date: 27.10.2022

To,

**Dr. Poonam Sharma**  
**Jain Kanya (PG) College**  
**Muzaffarnagar**

Dear Madam,

I would like to bring to your notice that Shri Ram College conducts an Academic Administrative Audit (AAA) done by Internal and External Committees. For this purpose, we are in the process of constituting an External Academic Administrative Committee. We request you to accept our invitation to be a Co-convenor of External Academic Administrative Audit Committee as per our telephonic conversation and your consent.

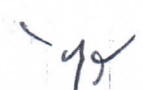
You are requested to kindly conduct an External Academic Administrative Audit for the session 2022-2023 at the earliest as per your convenience.


We will be highly obliged to you.

Thanking You

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC

  
(Dr. Prerna Mittal)  
Principal

  
(Dr. Prerna Mittal)  
Principal

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# SHRI RAM COLLEGE MUZAFFARNAGAR, (UP)

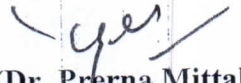
Date: 12 -1-2023

## Notice

External Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2022-23.

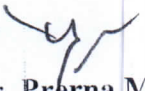
Sr. No	Name	Designation	College
1	Dr. Mohd . Arif	Convenor	Govt. (PG) College, Deoband, (Saharanpur)
2	Dr. Poonam Sharma	Co-Convenor	Jain Kanya (PG) College, Muzaffarnagar
3	Ms. Sonali Jain	Member	Genpact, Gurugram
4	Dr. Ravindra Pratap	Member	CHS College, Khurja

The above Committee Members are required to conduct an Academic Administrative Audit and submit report after completing their works. Mr. Subodh Kumar (Bioscience Department) is being deputed to assist the Committee in all above mentioned task.

  
(Dr. Prerna Mittal)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. Coordinator, IQAC
3. Convenor, AAA Committee (Internal)

  
(Dr. Prerna Mittal)  
Principal

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# SHRI RAM COLLEGE

## MUZAFFARNAGAR, (UP)

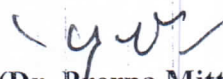
Date: 15.01.2023

### Notice

Internal Committee for Academic and Administrative Audit is being constituted as follows for the academic session 2022-2023.


Sr. No	Name	Designation	Department
1	Dr. Vikas Tyagi	Convenor	Biosciences
2	Mr. Pankaj Kaushik	Co-Convenor	Business Administration
3	Dr. Saurabh Mittal	Member	Business Administration
4	Mr. Praveen Kumar	Member	Computer Application
5	Mr. Subodh Kumar	Member	Bioscience

The above Committee Members are required to conduct an Academic Administrative Audit and submit reports after completing their works.

  
(Dr. Perna Mittal)  
Principal

Copy to:

1. PS to Chairman for his kind information
2. HoDs, All Concern Department
3. Coordinator IQAC, Shri Ram College

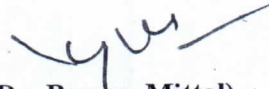
  
(Dr. Perna Mittal)  
Principal

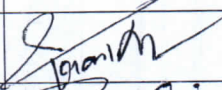
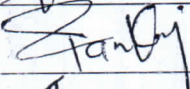
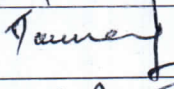
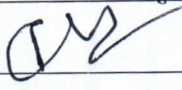

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar

**Declaration by the Head of Institute:**

I, Dr. Prerna Mittal, Principal SRC, am aware that the above information provided by the departments has been validated by the AAA Committee (Internal).

  
(Dr. Prerna Mittal)  
Principal

Sr. No	Name	Designation	Signature
1	Dr. Vikas Kumar Tyagi	Convenor	
2	Mr. Pankaj Kaushik	Co-Convenor	
3	Dr. Sourabh Mittal	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	

Date: 17/04/2023

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



## ACADEMIC ADMINISTRATIVE AUDIT REPORT

YEAR: 2022-2023

### A. Objective & Methodology

Date: - 16/02/2023

#### Objective

1. To Know the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
2. To identify the bottlenecks in the existing academic and administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the optimum utilization of available resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

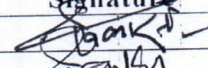
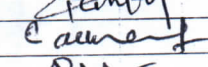

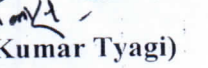

#### Methodology

A Committee formed by the principal design a format to obtain the information from the Department and verify them in the Departments. Then it is completed and informed to the authorities through a report

### B. Department Visited: -

S.N.	Name of Department	Name of HODs
1	Bioscience	Dr. Vipin Kumar Saini
2	Commerce	Dr. Saurabh Mittal
3	Business Administration	Dr. Vivek Tyagi
4	Computer Application	Dr. Nishant Rathi
5	Journalism & Mass Communication	Dr. Ravi Kumar Gautam
6	Fine Art	Dr. Roupal Malik
7	Physical Education including B.Voc	Dr. Pramod Kumar
8	Teacher Education	Dr. Prerna Mittal
9	Basic Science	Dr. Pooja Tomar
10	Agriculture Science	Dr. Nayeem
11	Home Science	Dr. Shweta Rathi
12	Libraries	Mr. Anit Choudhary
13	Computer Labs	Mr. Deepak Tyagi
14	Office	Mr. Nand Kishor

### C. Committee: -

S.N.	Name	Designation	Signature
1	Dr. Vikas Kumar Tyagi	Convenor	
2	Mr. Pankaj Kaushik	Co- Convenor	
3	Dr. Saurabh Mittal	Member	
4	Mr. Praveen Kumar	Member	
5	Mr. Subodh Kumar	Member	

(Dr. Vikas Kumar Tyagi)

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



**Shri Ram College, Muzaffarnagar**  
Opp. Almaspur Telephone Exchange, Parikarma Marg, Muzaffarnagar

**ACADEMIC AND ADMINISTRATIVE AUDIT**

**Year: 2022-23**

Name of Institution: **Shri Ram College Muzaffarnagar**  
Year of Establishment: **2004**  
Name of Principal: **Dr. Perna Mittal**  
Number of Departments: **10**

UG Programme	PG Programme
15	10

Programme Affiliated 25, but running 24.

1. Programme / Courses introduced during this year: **02 (M.Sc Math & M.Sc Chem.)**
2. Total Number of Certificate/ Add-on Courses offered: **17**
3. Courses conducted in collaboration with other organizations:
4. Examination System: **Annual & Semester**

**5. Profile of the teachers:**

Designation	Number
Professor	05
Associate Professor	23
Assistant Professor	183
Visiting Faculty	-
Total	212

6. Number of visiting faculty: **No**

**7. Number of academic support staff (technical) and administrative staff:**

Sr. No.	Posts	Number
1	Librarian	1
2	Assistant Librarian	3
3	Book keeper	3
4	Office Superintendent	1



5	Cashier	2
6	Steno	2
7	Clerk	4
8	Lab Programmer	2
9	Computer. Network Administrator	1
10	Laboratory Assistant	9
11	Laboratory Attendant	3
12	Fourth Class Employee	30
13	Gardner	06
14	Security Guards	07

**8. Information about research grants & projects:**

**15**

**a) Tie ups for research/ projects:**

Sr. No.	Name of the Principal Investigator (Co-investigator)	Department of Principal Investigator	Name of the Project
1	Dr. Suchitra Tyagi	Basic Science	Bioethanol production from lignocellulosic waste.
2	Dr. Mohd. Nayeem	Agariculture	Development and performance analysis of solar dryer with thermal energy for food drying.
3	Dr. Mohd. Nayeem	Agariculture	Effect of supplementation of beta carotene enriched mineral-vitamin premix on performance of lactating crossbred Sahiwal cow.
4	Dr. Mohd. Nayeem	Agariculture	Preparation of kulfi by using Banana pulp.
5	Dr. Mohd Nayeem	Agariculture	Utilization of sweet cream butter milk powder for the preparation of recombined milk.
6	Mr. Bhupendra kumar	Physical Education	Fit India Movement in Model Sports village.
7	Dr. Nishant Rathi & Mr. Sanjaykant	Computer Application	Website development of Shri Ram College of Pharmacy(srcpmzn.com)
8	Dr. Nishant Rathi	Computer Application	Development of Online portal for Jaggery Trading in Muzaffarnagar
9	Mr. Pankaj Kaushik	Business Administration	A study of brand awareness for the product of Bindal paper mills Ltd.

10	Er. Rajdeep Saharawat	Basic Science	Chemical Remediation of paper industry and effect on soil acidity.
11	Dr. Ravi Gautam	JMC	Digital Promotion
12	Mr. Vikas Kumar Tyagi	Biosciences	A study of Bioremediation on Pulp and Paper Mill Effluent from muzaffarnagar and their effect on germination of wheat crop.
13	Dr. Manoj Dhiman	Fine Arts	India: Art for Hope
14	Dr. Roupal Malik	Fine Arts	Graphic Design
15	Dr. Ashfak Ali	Commerce	Impact of Microfinance on development micro and small Business Enterprises in Muzaffarnagar.

**b) Functional MoUs:**

**29**

Sr. No.	Name of the Organisation	Remarks if any
1	ITB University, Ireland	
2	Indian Industries Association, Muzaffarnagar	
3	IIMT, Kota Saharanpur	
4	Himalayan Management and Development Resource Institute, Rishikesh (HiMADRI)	
5	Prayatan Sanstha – Social Organisation in Muzaffarnagar	
7	Techmach International Pvt. Ltd. Muzaffarnagar	
8	Action for Sustainable Efficacious Development and Awareness (ASEA), Rishikesh	
9	Abhishek Telecom, Muzaffarnagar	
10	Saurabh Mittal & Associates, Muzaffarnagar	
11	Ch. Harchand Singh Mahavidyalaya, Gothni, Bulandsahar	
12	Jan Manch Social organization, Muzaffarnagar	
13	TAISEI KOUGYOU CO. LTD.JAPAN & The Municipality of Muzaffarnagar	
14	Puri Industries, Muzaffarnagar	
15	Chakradhar Chemicals Private Limited, Muzaffarnagar	
16	Sports: A Way of Life (NGO) Ghaziabad and IMT Ghaziabad	
17	Black Tulip Flowers, Black Tulip, Nairobi Kenya	



18	Jain carbons Pvt. Ltd. Muzaffarnagar	
19	Bindal Papers Ltd. Muzaffarnagar	
20	Bookman-Book Publication, Muzaffarnagar	
21	Agarwal Paper Mill, Muzaffarnagar	
22	Code Development Centre, Ghaziabad	
23	Nayan Ispat & Alloys Pvt.Ltd., Muzaffarnagar	
24	Netcano Solutions Private Ltd, Kolkata	
25	Meenu Papers Mills Pvt. Ltd. Muzaffarnagar	
26	S.D P.G College Muzaffarnagar	
27	Green land agri marketing India Pvt.Ltd	
28	Agarwal Duplex Board Mills Ltd.	

9. Number of seminar/Conferences/Workshop organized: 25

10. Publications during year by faculty members: 438

(291 Published in journals, 147 in proceeding)

11. Number of Monographs, Books, Chapter in books published 15

(Commerce 1, Basic Science 10, & Fine Art 2)

12. Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers: 80

13. Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level: 196

((Physical Education 189 ,Commerce 01, JMC 04, M.Ed 01 and B.FA 01)

**14. Student profile Programme-wise at UG and PG:**

Sr. No.	UG/PG	Seats Available	Male	Female	No. of students Admitted
1	B.Sc. Micro	60	27	34	61
2	B.Sc. Biotech	60	30	28	58
3	BCA	600	487	121	608
4	BJMC	120	34	17	51
5	B. Com	360	347	123	470
6	BBA	360	310	118	428
7	BFA	60	18	50	68
8	B.Ed.	200	48	152	200
9	B.P.Ed.	50	38	09	47
10	B.Sc (PCM)	120	43	25	68

11	B.SC (CBZ)	120	77	87	164
12	BPES	120	85	10	95
13	B.Sc. (Ag)	120	125	12	137
14	B.Voc.	60	10	08	18
15	B.Sc Home science	120	Nil	43	43
A	<b>Total (UG)</b>	<b>2530</b>	<b>1679</b>	<b>837</b>	<b>2516</b>
1	MSc. Micro	30	06	18	24
2	MSc Biotech	30	07	14	21
3	M.Sc. (CS)	No students admitted during session 2022-23			
4	M.Com	60	24	35	59
5	M.P.Ed.	40	19	11	30
6	M.Ed.	50	16	31	47
7	MFA	120	20	27	47
8	MJMC	30	11	04	15
9	M.Sc Chemistry	30	06	13	19
10	M.Sc Math	60	08	08	16
	<b>Total (PG)</b>	<b>450</b>	<b>117</b>	<b>161</b>	<b>278</b>
<b>Total (A+B)</b>		<b>2980</b>	<b>1796</b>	<b>998</b>	<b>2794</b>

**15. Results Analysis of students at UG and PG:**

Sr. No.	UG/PG	Appeared	Passed	Pass %
1	B.Sc. Micro	42	42	100
2	B.Sc. Biotech	40	40	100
3	BCA	260	253	97.3
4	BJMC	30	28	93.3
5	B. Com	176	165	93.7
6	BBA	162	154	95
7	BFA	22	19	86
8	B.Ed	183	183	100
9	BPed	47	47	100
10	B.Sc. (PCM)	19	18	95
11	B.Sc. (CBZ)	32	31	97
12	BPES	95	92	95.7
14	B.Voc	12	11	92
13	MSc. Micro	22	22	100
14	MSc. Biotech	20	20	100
15	MSC(CS)	Nil	Nil	Nil
16	M.Com	52	49	94.2
17	MFA	45	45	100
18	MJMC	9	8	89
19	MPed	30	29	96.66
20	M.Ed	46	46	100

21	B.Sc Ag	42	38	90
Total		1386	1340	96.68

**16. Number of Faculty (Male & Female)**

Male	140
Female	72
Total	212

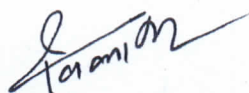
**17. Present details of departmental infrastructural & other facilities with regard to**

Total number of books in library:	49498
Computers and Internet facilities for staff:	Yes
Total number of class rooms:	70
ICT facility:	Yes
Students' laboratory:	Sufficient as per norms
Conference Room:	1
Seminar Hall:	1
Auditorium:	1
Furniture:	Sufficient
Fixture :	Sufficient
Water Coolers with Purifier:	On each floor
Gymnasium:	Well Equipped
Games Equipment:	For All Sports
Toilet:	Separate for boys, girls & staff

**18. Other Facilities:**

Transportation Facilities:	Yes
CCTV Surveillance :	Yes
Hostel Facilities:	Separate for Boys & Girls
Sports Ground:	Sufficient for all sports
Cafeteria:	Yes
First Aid Facilities:	Yes
ATM:	Yes
Generator Facilities:	No
Waste Management:	Yes
Fire safety & Security:	Yes
Water Harvesting:	Yes
Solar Panel:	Yes

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar



Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



Date: 17-04-2023

To,

The Director/ Chairperson IQAC  
Shri Ram College  
Muzaffarnagar

Sir,

Please refer to your notice dated 15-01-2023 wherein a Committee (Internal) has been constituted for Academic Administrative Audit (Internal). I have to inform you that we have successfully conducted Academic Administrative Audit (Internal).

We have gone through the data submitted by the department for Academic Administrative Audit and verified these data department wise thoroughly.

Please find enclosed, herewith, the report and observations made on Academic Administrative Audit (Internal) of Shri Ram College, Muzaffarnagar for the year 2022-23.

Yours obediently

  
(Dr. Vikas Tyagi)

Convenor  
Business Administration

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar



# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (EXTERNAL)

**Year: 2022-2023**

Name of the College: Shri Ram College, Muzaffarnagar  
 Year of Establishment: 2004  
 Name of the Principal: Dr. Perna Mittal  
 No. of Departments & Programmes: 10 Departments and 25 Programmes

S.N.	Particulars	Verified/ Not Verified/ NA	Remark/ Deviation
1	Program/ Courses introduced during this year	Verified	NIL
2	Total Number of Certificate/ Add-on Courses offered by the department	Verified	17
3	Courses conducted in collaboration with other organizations	Verified	NIL
4	Examination System	Verified	Both Annual /Semester
5	Profile of the teachers	Verified	Verified as per internal audit
6	Number of academic support staff (technical) and administrative staff	Verified	Verified as per internal audit
7	Tie ups for research/ projects and MoUs	Verified	44
8	Publications by faculty members	Verified	438
9	Number of national/ international seminar/ workshops/ conferences attended/ participated by teachers	Verified	80
10	Number of awards/medals for outstanding performance in sports/ Cultural activities at university/national and international level	Verified	196
11	Student profile programme-wise at UG and PG	Verified	Verified as per internal audit
12	Results Analysis of students at UG and PG:	Verified	Verified as per internal audit
13	Number of faculty Member	Verified	212
14	<b>Present details of department infrastructural &amp; other facilities: -</b>		
	Total number of books in library	Verified	49498
	Computers and Internet facilities for staff	Verified	Yes
	Total number of class rooms:	Verified	70
	ICT facility:	Verified	Sufficient as per the need
	Students' laboratory:	Verified	Verified as per norms
	Conference Room:	Verified	1
	Seminar Hall:	Verified	1
	Auditorium:	Verified	1
	Furniture:	Verified	Sufficient
	Fixture	Verified	Sufficient
	Water Coolers with purifier	Verified	Working Properly

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar

	Gymnasium:	Verified	Well equipped
	Games Equipment:	Verified	Verified as per stock
	Toilet:	Verified	Well neat & clean
15	<b>Other Facilities: -</b>		
	Transportation Facilities:	Verified	Yes
	CCTV Surveillance	Verified	Yes
	Hostel Facilities:	Verified	Separate for boys, girls and staff
	Sports Ground:	Verified	Well maintained ground
	Cafeteria:	Verified	Yes
	First Aid Facilities:	Verified	Available
	ATM:	Verified	Yes
	Generator Facilities:	Verified	Yes
	Waste Management:	Verified	Yes
	Fire safety & Security:	Verified	Yes
	Water Harvesting:	Verified	Yes
	Solar Panel	Verified	Yes

**Observation:** The Committee went through the report of Academic and Administrative Audit Report of Internal Committee and verified it in the concerned departments on the random basis. It was found that the data presented by the committee was genuine and valid.



**Ms. Sonali Jain**  
(Member)  
Genpact Gurugram  
Muzaffarnagar



**Dr. Ravindra Pratap**  
(Member)  
C.H.S College Khurja



**Dr. Poonam Sharma**  
(Co-Convenor)  
Jain Kanya (PG) College  
Muzaffarnagar



**Dr. Mohd. Arif**  
(Convenor)  
Govt. (PG) College  
Deoband, (Saharanpur)

Date-25/05/23

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar

Date: 25-05-2023

To,

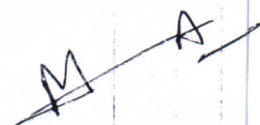
The Director/ Chairperson IQAC  
Shri Ram College  
Muzaffarnagar

Sir,

Please refer to your notice dated 27.10.2022 where in we were expected to conduct an external AAA in your College, in this regard we have to inform that we have successfully conducted Academic Administrative Audit (External).

We have gone through various reports prepared by Internal Committee for Academic Administrative Audit and verified these reports department wise, on the random basis.

Please find enclosed, here with, the report and observations made on Academic Administrative Audit (External) of Shri Ram College, Muzaffarnagar for the year 2022-23.



Yours obediently

(Dr. Mohd Arif)  
Convenor

Govt. (PG) College  
Deoband, Saharanpur

Co-ordinator  
IQAC, Shri Ram College  
Muzaffarnagar

Chairman  
IQAC, Shri Ram College,  
Muzaffarnagar